

OFFICE POLICY FOR ALL PATIENTS

The doctors of Dimitry Rabkin, M.D., P.C. are enrolled in numerous insurance program so that we may satisfy the needs and requests of our patients. All insurance plans vary and in order for us to provide you with complete care from the moment you walk through our doors, we ask you, the policyholder, to be aware of your insurance plan.

Because of the details of all different insurance plans/policies, it is extremely difficult for us to keep up to date with specific coverage and requirements of each and every plan without your full cooperation. Please understand that each plan has different requirements pertaining to:

- Referrals (which may be required by your plan)
- Coverage and prior-approval requirements for procedures, such as nasopharyngoscopy, hearing test, allergy test or immunotherapy
- In-network/ out-network deductibles, coinsurance or copay payments
- Pre-existing conditions
- 2nd opinion coverage

IT IS VERY IMPORTANT THAT YOU, THE PATIENT, COME INTO OUR OFFICE WITH ALL REQUIRED DOCUMENTATION AND BE FULLY AWARE OF HOW YOUR PLAN WORKS PRIOR TO THE TIME OF YOUR SCHEDULED APPOINTMENT. YOU MAY BE BILLED FOR ANY UNCOVERED SERVICES. YOU, THE PATIENT, ARE THE POLICYHOLDER, AND IT IS YOUR RESPONSIBILITY TO KNOW YOUR INSURANCE PLAN.

Giving you the best ENT care is our goal, however, we need your cooperation to attain it.

I HAVE READ AND UNDERSTAND THE OFFICE POLICY STATED ABOVE AND AGREE TO ACCEPT RESPONSIBILITY FOR ANY NON-COVERED SERVICES.

Patient Name

Date

Patient Signature/Guardian Signature